

Union Gospel Mission PO Box 1073 Stn Main Winnipeg, MB R3C 2X4

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## **Case Manager - Women's Addiction Recovery**

Union Gospel Mission Winnipeg is a non-profit evangelical, non-denominational Gospel Rescue Mission. Our purpose is to provide Christ-centered programs for the addicted and the poor men, women and children of Manitoba. The successful candidate will be an integral part of the Charis team. We have an exciting opportunity for someone who as a desire to work with women who are struggling with addiction and would like to utilize their skills and experience for God's purposes.

## Responsibilities of this position include (but are not limited to):

- Be the first point of contact with potential residents.
- Manage and perform the resident intake and exit processes, following UGM guidelines and ensuring accurate communication with external agencies.
- In prayer and collaboration with the Charis Centre team and using a Christ-centered recovery approach, participate in the resident care process to lead residents towards healing, recovery and restoration.
- Regularly meet with the residents, building a trusting relationship and to review and evaluate goals to ensure they are being met.
- Coordinate meetings with outside agencies that are involved in each residents case plan.
- Perform administrative tasks ensuring UGM systems and government regulated confidential and security guidelines are met.
- In collaboration with the Charis Centre team, participate in the spiritual nourishing and growth of residents.

## **Desired Qualifications:**

- Agree with UGM's Statement of Faith and meet qualifications for employment.
- Have a growing, vibrant relationship with Jesus.
- Have a passion for Christ centered programs for addicted and poor people.
- Spirit filled with a desire to see women come into the knowledge of the Gospel and grow in their relationship with God, His Son and Holy Spirit.
- Superior interpersonal skills. People oriented; skilled at and focused on interaction with women struggling with addictions.
- A servant leader and team player, positive, willing and serving attitude and willingness to take direction and learn from others.
- A knowledge of the field of addiction and case management
- Organized and efficient
- An understanding of CFS and the legal system would be beneficial.
- Excellent oral and written communication skills.
- Sound discernment and wisdom in decision-making, strong conflict resolution abilities.
- Ability to maintain confidentiality and establish trust.
- Access to a vehicle would be beneficial.
- Have a Class 4 or willingness to obtain a Class 4 licence would be beneficial.

## How to Apply:

Please visit <u>www.gospelmission.ca</u> and apply online.



